

LOCALISM WORKING PARTY

TERMS OF REFERENCE

1. Objectives

- 1.1 Develop a policy towards the services which are/can be carried out by Town and Parish Councils in Rutland, this will cover reducing overall costs of these services to the Rutland Community and making sure that the devolution of the services Rutland provides in the different Town and Parish Council areas are equitable.
- 1.2 Develop a policy to support Town and Parish Councils in building their resilience, capacity to deliver services, reduce their costs and increase co-operation.

2. Scope

- 2.1 A review of the existing local services which are provided by the County Council, Town and Parish Councils.
- 2.2 Comparative analysis between Rutland and other Counties in who is responsible for the delivery of services.
- 2.3 Consultation with Town and Parish Council's on the Groups work.
- 2.4 A review on external support and grants that can be provided to Parish and Town Council's in support of their duties.
- 2.5 Review of delivery models and contracts for local services.
- 2.6 Analyse possible methods of cooperation which Parishes can undertake.

3. Roles and Responsibilities

- 3.1 The membership of the Task and Finish Group will be Cllrs Arnold, Bird, Brown, Lammie and Mann.
- 3.2 The Chair of the Task and Finish Group be Cllr Lammie.
- 3.3 Corporate Support will provide administration support when needed.
- 3.4 Dave Brown, Director for Places will be kept informed on the process of the Groups progress and will coordinate with the Chair the officer support and information the Group will require.

4. Key Milestones

Activity	Provisional Dates
Agreement of Terms of Reference	Nov 16 th
Information gathering	Nov 2017 - Feb 2017
Consultation	Dec 2017 – Feb 2018
Policy development	Feb 2018 – June 2018
Report to Scrutiny	June 2018